

LANDSCAPE PLAN REQUIREMENTS FOR PROJECTS 5,000 SQ. FT. >

LEVEL 1: (7) Complete Sets of Drawings

LEVEL 2: (17) Complete Sets of Drawings, **and** an 8-1/2 x 11 copy of site and landscape plan

LEVEL 3: (17) Complete Sets of Drawings, **and** an 8-1/2 x 11 copy of site and landscape plan **plus** (11) additional sets with revisions if applicable, plus one 8 1/2 x 11 reduction of each drawing for Planning and Zoning Commission to be submitted after Technical Review.

*****For all Commercial Developments: a completed Zoning Application Form, Level One Fire Protection Review Form, Completed Checklist of Requirements, Landscape Plan and Site Plan must be submitted.**

*** Landscape plan must include a “Title Block” containing the following information:**

Name of Property Owner (s)	<input type="checkbox"/>
Name, Address, and Phone Number of Contact Person	<input type="checkbox"/>
Name of Project	<input type="checkbox"/>
Location of Project, Address and a Vicinity Map	<input type="checkbox"/>
Name of Design Professional, if applicable	<input type="checkbox"/>
Design Professional Seal and Signature, if applicable	<input type="checkbox"/>
Scale: Between 1 inch = 10 ft. and 1 inch = 50 ft	<input type="checkbox"/>
North Arrow	<input type="checkbox"/>
PIN Numbers	<input type="checkbox"/>
Date of Drawing	<input type="checkbox"/>
Subsequent Revision Date	<input type="checkbox"/>
Name or Title of Plan (e.g. Sketch Plan, Site Plan, Landscape Plan)	<input type="checkbox"/>

*** The Landscape Plan must include the following:**

Provide Key Showing Plantings by Species and Size	<input type="checkbox"/>
Provide Calculations Determining Landscaping Requirements (i.e. Street Trees, Vehicular Use Areas, Buffer Areas, etc.)	<input type="checkbox"/>
Show All Property Lines, Neighboring Streets, and Proposed Internal Subdivisions, if Applicable	<input type="checkbox"/>
Show Neighboring Land Uses by Type and Density, if Applicable	<input type="checkbox"/>
Show all <u>Existing</u> and <u>Proposed</u> Catch Basins, Drainage Structures, Ditches, Etc.	<input type="checkbox"/>
Show all <u>Existing</u> and <u>Proposed</u> Easements, Sidewalks, Curb Cuts, and Rights-of-Way	<input type="checkbox"/>
Show and Label all <u>Existing</u> and <u>Proposed</u> Structures, Renovations, Parking, Loading Docks, Dumpsters and Outdoor Storage Spaces	<input type="checkbox"/>
Show <u>Existing</u> and <u>Proposed</u> Access Points, including Streets, Driveways, Sidewalks and Bike Paths (Note if any Access Points are not to be used)	<input type="checkbox"/>
Show <u>Existing</u> and <u>Proposed</u> Easements; Label and Dimension	<input type="checkbox"/>
Show Location of all “Treasure Trees” by Species and Size	<input type="checkbox"/>
Show Trees and Shrubs Designated to be Preserved by Species and Size with Preservation Credits Claims	<input type="checkbox"/>

CONTINUED ON REVERSE SIDE.....

- Show Location and Details of Protective Barriers ☐
- Show Location and Species of any Tree in the Public Right-of-Way which is to be Pruned or Removed ☐
- Show Location and Type of Ground Cover, if Applicable ☐
- Show Location and Dimensions of Existing and Proposed Buffer Areas, if Applicable ☐
- Show Location and Type of Buffer Plantings, if Applicable ☐
- Show Location and Type of Street Trees, if Applicable ☐
- Show Location and Type of Vehicular Use Area Landscaping and Buffering ☐
- Show Visibility Triangle at Driveways and Calculations for Such ☐
- If requesting Alternative Compliance, applicant must submit a letter explaining and justifying the need for Alternative Compliance. A plan of the area for which Alternative Compliance is requested, must also be submitted showing existing site features and any additional material the property owner will plant or construct in order to meet the intent of all the landscape requirements. ☐

Checklist and Plans are to be submitted to the Permit Center, located at the Public Works Building, 161 South Charlotte Street, Room A-105, Asheville, NC 28801.